William J. Perry Center for Hemispheric Defense Studies

Caribbean Defense and Security Course (CDSC)

Application Period: 9 January - 27 March, 2017
Distance Learning Phase: 19 June - 14 July, 2017
Resident Phase: 24 July - 4 August, 2017

APPLICATION INSTRUCTIONS

Please read all of the instructions on this page as well as those located on http://chds.dodlive.mil/programs/admissions/application-instructions. The web page contains additional information not found on this sheet.

Please answer all questions. If one doesn't apply, please write "Not Applicable" or "N/A."

Regarding the questions asking for your parents' full names: this information is necessary to comply with US Law with regards to individuals funded by the Department of Defense. We are asking for this information now, because if you were selected, this information would be needed to begin the vetting process in a timely manner.

Please read our statement on academic integrity located at http://chds.dodlive.mil/programs/admissions/integridad-academica-academic-integrity.

To fill your application, please download it to your computer using the "Save As..." option and open the PDF outside of your browser. Save the completed document using your last name and country as the file name (e.g. Johnson - Barbados). Send your completed application packet to chdsregistrar@ndu.edu or via FAX to +1 202-478-2153. You only need to send the three pages of the actual application in addition to the required documents. It is not necessary to include this instruction sheet.

Please ensure that the total size of the e-mail (including attachments) is not larger than 8 megabytes because the National Defense University's firewall will block excessively large e-mail without notification. If you are unsure of your application's size, please send it to us in two or three parts, indicating each part in the subject line (e.g. "Johnson - Barbados - Part 1 of 2" and "Johnson - Barbados - Part 2 of 2")

If you are going to print this application for manual completion, please ensure that each page is fully scanned (including the headers which include the course title and your last name).

If you are active duty military, please submit your application through the Office of Security Cooperation at your local US Embassy.

Please contact chdsregistrar@ndu.edu with any question you might have regarding your application.

PERSONAL INFORMATION

Prefix / Rank: Gender: M   F

First Name(s):

Surname(s):

City and Country of Residence:

City and Country of Birth:

Date of Birth (M/D/Y):   Citizenship:

National ID Number:

Father's Full Name: Living?

Mother's Full Name: Living?

CONTACT INFORMATION

Phone - Work:

Phone - Home:

Phone - Mobile:

E-Mail - Work:

E-Mail - Alternate:

WORK INFORMATION

Current Job Title:

Organization Name:

Corporate Web Site *(http://www...)*:

If Military, Service Branch: If applicable, date
                                                                              of retirement (M/D/
                                                                              Y):

Number of years at this job: Number of years you expect
                                                                              to stay at this (or similar) job.

WORK INFORMATION (CONTINUED)

Supervisor - Name:

Supervisor - Telephone:

Supervisor - E-Mail:

I work independently without a manager or supervisor.

ESSAYS

ON A SEPARATE PAGE, PLEASE ANSWER THE FOLLOWING QUESTIONS. INCLUDE YOUR SURNAME ON THE PAGE'S HEADER.

QUESTION 1
Describe your work responsibilities and specific functions in your current position. (100-200 words)

QUESTION 2
Describe your organization's mission with regards to issues on security and/or defense. (100-200 words)

QUESTION 3
Describe how this course would benefit you and/or your organization in your current (or future) position. (100-300 words)

QUESTION 4
Please describe the most important challenge your country or region faces that you expect to face after completing this course. (200-300 words)

QUESTION 5
Please share any additional information that will assist the Academic Selection Committee in evaluating your application. (500 words maximum)

QUESTION 6 (Only for Perry Center Alumni)
Describe the personal and professional benefit of the most recent Perry Center course you completed. Include at least one example of how you used information / ideas obtained during the course in your current (or previous) job and/or of new responsibilities assigned to you as a result of having completed said course. (100-300 words)

QUESTION 7 (Only for Perry Center Alumni)
Describe how you contributed to the success of the course that you attended. Include at least one example of how the other participants benefited from your contributions. (100-200 words)

CHECKLIST

I HAVE INCLUDED:

Application Form

Curriculum Vitae / Résumé (3 page max)

Essays (Questions 1-7)

Two Letters of Recommendation

One of the letters of recommendation must come from your supervisor. If you do not have a supervisor because you work independently, that letter of recommendation may come from a third party. Two letters of recommendation are required from all applicants.

CONFIRMATION

I ATTEST TO THE FOLLOWING:

I have read the course overview/description, the candidate profile, and the application instructions on this application and the web site.

The course includes a distance learning phase of approximately three weeks before the resident phase in Washington, DC begins. I will actively participate in all online sessions, promptly completing assigned tasks. It is required that I complete this phase in order to attend the resident portion of the course.

I have understood these instructions and agree to abide by the National Defense University's Policy on Academic Integrity.

I understand that all courses are subject to availability of funds.

I have the ability to speak, read, and write in English at a university level. (only for applicants from non English-speaking countries).

All of the information provided is accurate.

If you are active duty military, please submit your application through the Office of Security Cooperation at your local US Embassy